

**PEEBLES COMMON GOOD FUND
APPLICATION FOR FINANCIAL ASSISTANCE**

<p><u>Applicant Details</u> Name and Address of Applicant/Organisation: Telephone No: E-mail address:</p>	<p>Music in Peebles 16 Edderston Road Peebles Scottish Borders EH45 9DT</p> <p style="text-align: right; transform: rotate(-45deg);">CORPORATE RESOURCES 11 AUG 2014 ADMIN & LEGAL</p>
<p>Address to which payment should be made:</p>	<p>16 Edderston Road Peebles Scottish Borders EH45 9DT</p>
<p><u>Activities</u> Please supply a brief description of the activities of your organisation and the benefits it brings to the local community:</p>	<p>Music in Peebles promotes an annual series of 7 or 8 chamber music concerts between October and April, with an additional concert in August as part of Peebles Arts Festival. The concerts, which are open to all, are held in the Eastgate Theatre, Peebles, and feature professional musicians of the very highest quality, including world-famous names as well as emerging young artists.</p> <p>The cultural life of the community is enhanced by the opportunity to experience the finest music played live by top class musicians. Music in Peebles is also placing increasing emphasis on outreach work, to make the benefits of live music available across the whole community. To this end, music workshops are planned in local schools each year, delivered by visiting musicians; these have been a great success with staff and pupils alike and have given many local children the chance to hear live music for the first time.</p>
<p><u>Assistance Requested</u> Please indicate the sum requested and the purpose for which it will be used:</p>	<p>Music in Peebles requests the sum of £600.00</p> <p>As an extension of the outreach work of Music in Peebles, it is planned that a visiting ensemble will perform to local care home / sheltered housing residents who may not have the opportunity, or be able, to attend regular concerts. The ensemble selected is The Maxwell Quartet, a young Scottish string quartet (whose leader hails from Peebles) and who, in addition to winning many awards for their excellent playing, also have experience of, and a passion for, making music more widely accessible. The requested sum will pay the fees for them to devise, rehearse and deliver a programme of music tailored for this purpose.</p>

When will the donation be required:	The donation will be required on or before 23 March 2015.
<p>If this is a one-off project then please give the following details –</p> <p>Date (s):</p> <p>Estimated total cost:</p> <p>Funds already raised by applicant's own efforts:</p> <p>Funds raised or expected to be raised from other sources (please state sources):</p>	<p>31 March 2015</p> <p>£1,600</p> <p>The total cost of the project includes a public concert in the Eastgate Theatre at 19.30 and a performance for local care home / sheltered housing residents earlier in the day. Music in Peebles will raise £1,000 from the following sources:</p> <ul style="list-style-type: none"> • sale of tickets for the evening concert • a proportion of subscription income from members • a grant from Enterprise Music Scotland
<p><u>Other information</u></p> <p>If you have other information which you feel is relevant to this application please provide details including details of any previous assistance given:</p>	<p>Over recent years, Music in Peebles has developed strong relationships with local schools at primary and secondary level and, by working with school staff, has helped to introduce many local children to music that they may not otherwise have the opportunity to hear. Thus far, there have been no similar initiatives aimed at bringing music to more elderly, and perhaps less physically mobile, members of our community. This project is designed to remedy this and it is hoped that, as with school workshops, will give rise to similar events in future years.</p> <p>Music in Peebles is a registered Scottish charity (SC006906).</p>
<p><u>Declaration</u></p> <p>I hereby make application for assistance as set out above and certify that the information I have provided is accurate</p> <p>Signed:</p> <p>Position Held: President, Music in Peebles</p> <p>Date: 8th August 2014</p>	
<p>Note: All applications from organisations MUST be accompanied by a copy of the latest audited accounts</p>	
<p>This completed form, accounts and any supporting details should be submitted to Kathleen Mason Democratic Services Officer, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA for all funds. Telephone 01835 826772</p>	

Year Ended 31 March 2014	NOTES	Unrestricted £	Restricted £	Total £	2012/13 £
RECEIPTS					
Donations	A	285.70	0.00	285.70	62.50
Grants	B	2,700.00	0.00	2,700.00	2,400.00
Receipts from Fundraising Activities	C	643.30	0.00	643.30	614.60
Membership subscriptions		6,081.00	0.00	6,081.00	5,807.00
Ticket sales		3,519.00	0.00	3,519.00	3,544.00
Programme sales		512.00	0.00	512.00	402.00
Gross Trading Receipts		10,112.00	0.00	10,112.00	9,753.00
Income from Investments (other than land and buildings)	D	3.48	87.69	91.17	76.92
Piano hire		175.00	0.00	175.00	155.00
Schools' contributions for Music Workshops		75.00	0.00	75.00	150.00
Gross Receipts from Other Charitable Activities		250.00	0.00	250.00	305.00
TOTAL RECEIPTS		13,994.48	87.69	14,082.17	13,212.02
PAYMENTS					
Strawberry Tea Costs		105.92	0.00	105.92	141.85
Expenses for fundraising activities		105.92	0.00	105.92	141.85
Performances					
Performers' Fees		7,700.00	0.00	7,700.00	8,015.66
Performers' Travel		496.25	0.00	496.25	
Venue					
Hire Charges		1,930.00	0.00	1,930.00	1,862.40
Event Support		192.00	0.00	192.00	
Performers' Hospitality		121.80	0.00	121.80	
Piano tuning		135.00	0.00	135.00	135.00
Piano insurance		51.48	0.00	51.48	55.60
Piano repair & maintenance		230.00	0.00	230.00	0.00
Marketing/Publicity					
Printed Materials		221.01	0.00	221.01	489.54
Online marketing		50.09	0.00	50.09	
Programme Printing		180.51	0.00	180.51	
Other		215.00	0.00	215.00	
PRS charges		215.41	0.00	215.41	128.15
Gross trading payments		11,738.55	0.00	11,738.55	10,686.35
Payments relating directly to charitable activities	E	250.00	0.00	250.00	200.00
Postage & Telephone		46.60	0.00	46.60	138.57
Printing & Stationery		87.01	0.00	87.01	
Meeting / Social Evening Costs		249.20	0.00	249.20	340.14
Membership of Other Organisations	F	10.00	0.00	10.00	10.00
Governance costs		392.81	0.00	392.81	488.71
TOTAL PAYMENTS		12,487.28	0.00	12,487.28	11,516.91
SURPLUS / (DEFICIT) FOR YEAR		1,507.20	87.69	1,594.89	1,695.11

Notes

- A includes £70.70 Gift Aid reclaimed from HMRC for 2012/13 and 2013/14
B grant received from Enterprise Music Scotland
C receipts from Strawberry Tea and Tombola
D bank interest
E payments to Enterprise Music Scotland for music workshops in schools
F membership of 'The Bridge'

As at 31 March 2014	Unrestricted funds £	Restricted funds £	Total 31/03/2014 £	Total 31/03/2013 £
Bank and cash in hand				
Cash and bank balances at start of year	2,168.79	8,335.95	10,504.74	8,809.63
Surplus/(deficit) shown on Receipts & Payments Account	1,507.20	87.69	1,594.89	1,695.11
Cash and bank balances at end of year	3,675.99	8,423.64	12,099.63	10,504.74
Reserves				
General funds (Bank current and deposit accounts)			3,675.99	2,168.79
Restricted fund (Piano account)*			8,423.64	8,335.95
Closing balances			12,099.63	10,504.74

* Piano fund is for piano replacement

Approved by the Trustees and signed on their behalf

29th April 2014

John Fox, President

Date

OSCr

Office of the Scottish Charity Regulator

Independent examiner's report on the accounts

v2

Report to the trustees/members of

Charity name
Music in Peebles

Registered charity number

SC006906

On the accounts of the charity for the period

Period start date			Period end date			
Day	Month	Year		Day	Month	Year
01	04	2013	to	31	03	2014

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention ~~{other than that disclosed on the attached page*}~~

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations
 have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

27.4.14

Name: Linda Nguyen

Relevant professional qualification(s) or body (if any):

Associate Member, Institute of Certified Bookkeepers

Address: 18 Kirklands
Innerleithen
EH44 6NA

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

